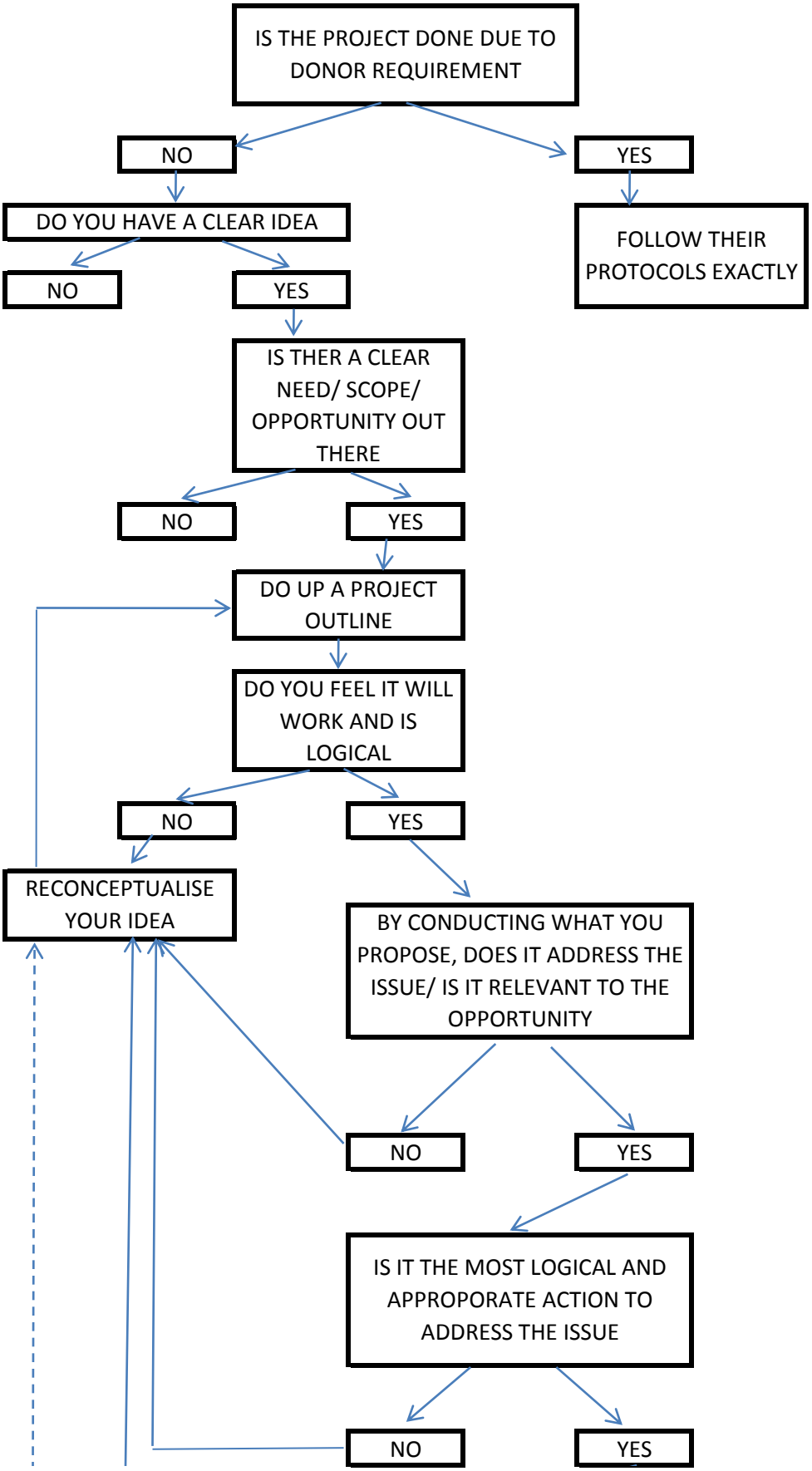
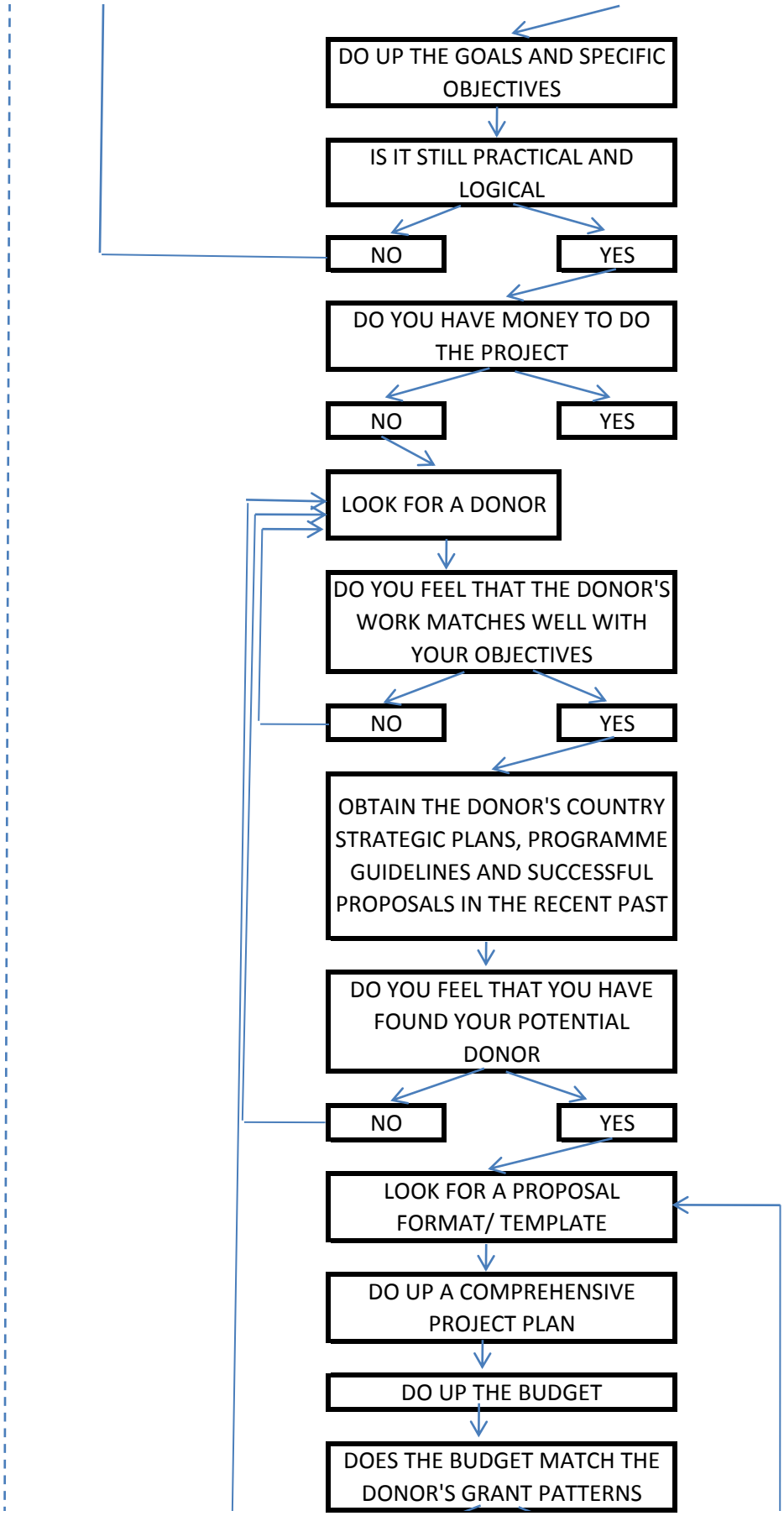
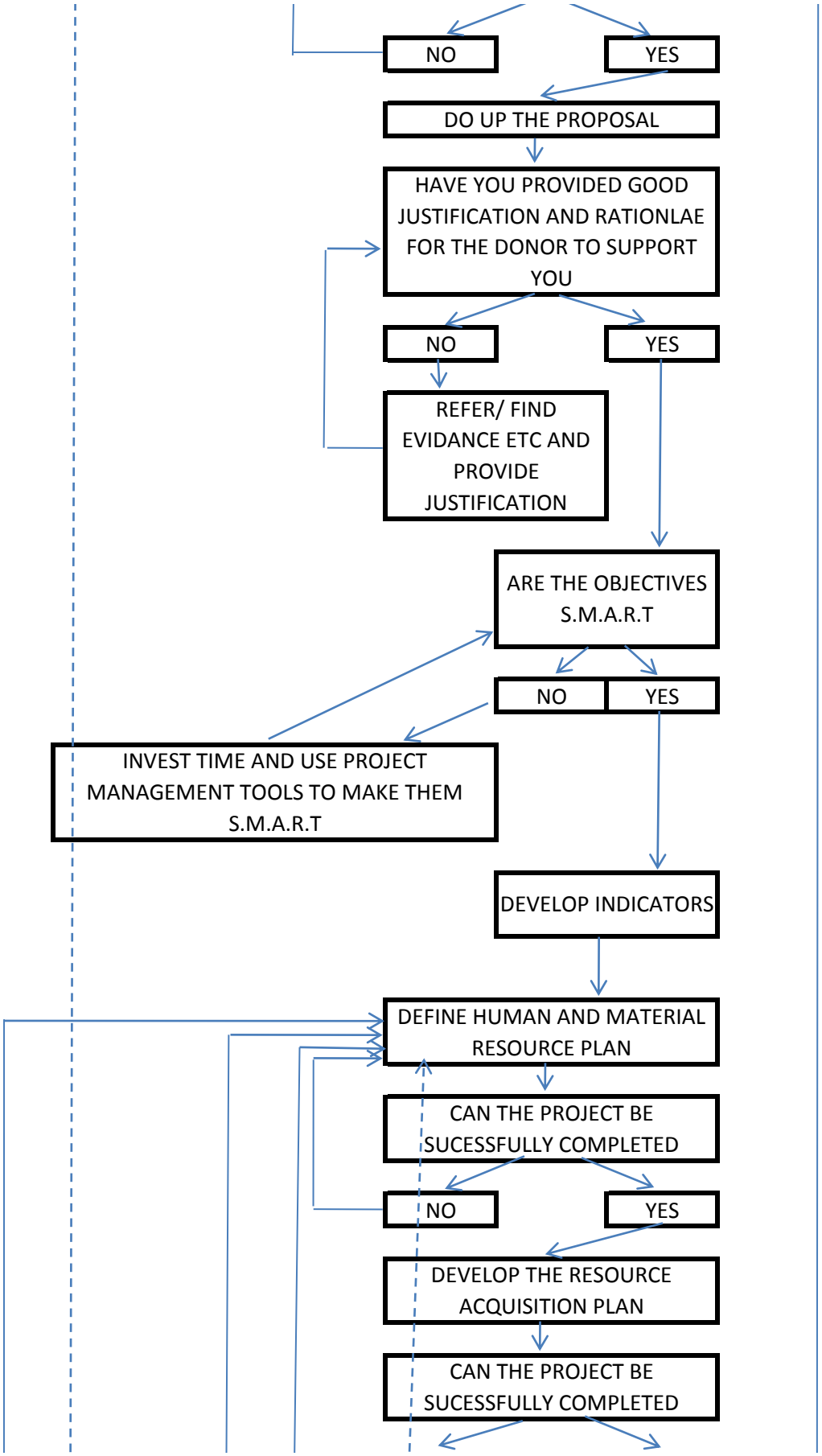
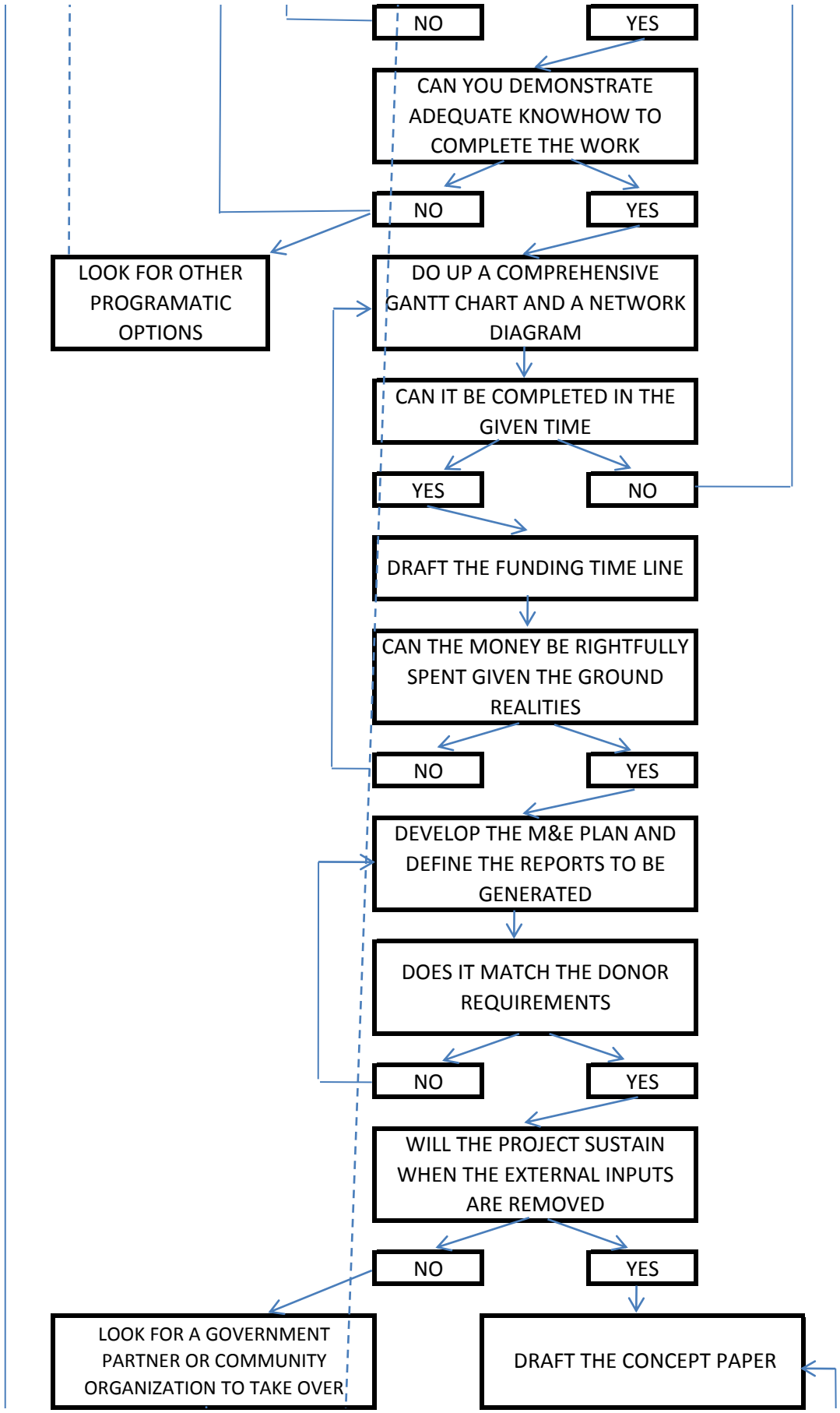
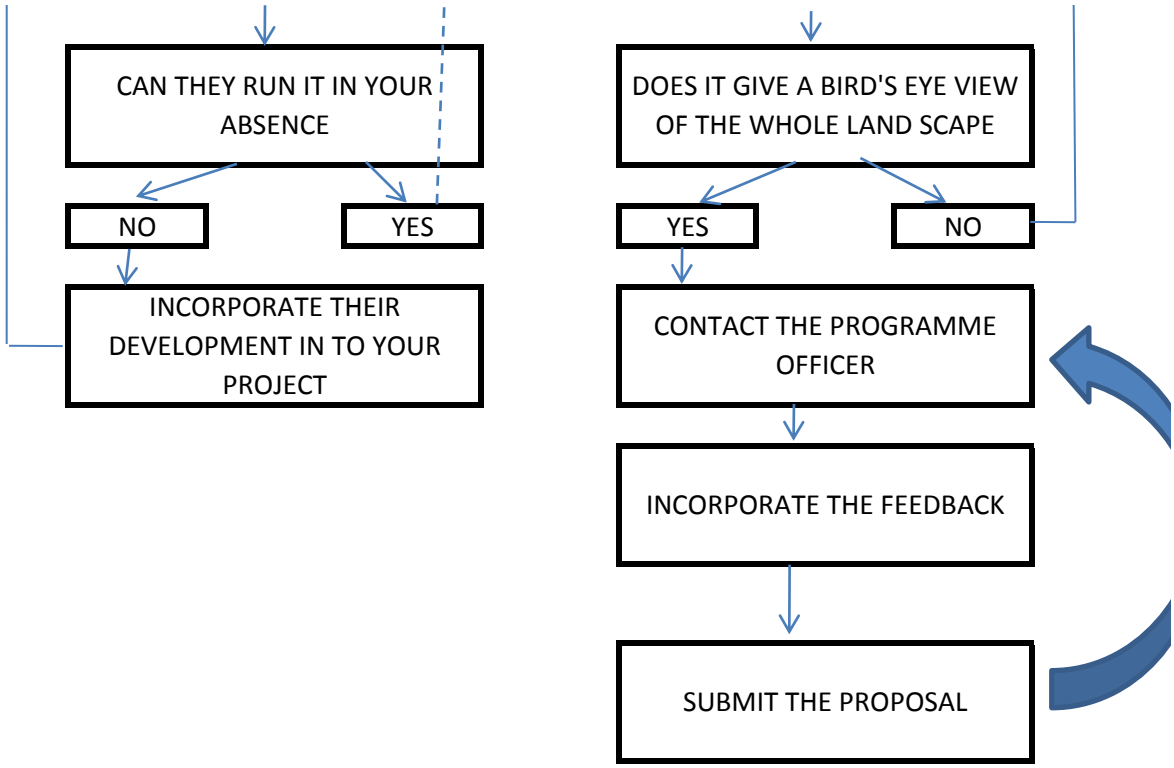

IS THE PROJECT DONE DUE TO DONOR REQUIREMENT
NO
YES
DO YOU HAVE A CLEAR IDEA
FOLLOW THEIR PROTOCOLS EXACTLY
NO
YES
IS THER A CLEAR NEED/ SCOPE/ OPPORTUNITY OUT THERE
NO
YES
DO UP A PROJECT OUTLINE
DO YOU FEEL IT WILL WORK AND IS LOGICAL
NO
YES
RECONCEPTUALISE YOUR IDEA
BY CONDUCTING WHAT YOU PROPOSE, DOES IT ADDRESS THE ISSUE/ IS IT RELEVANT TO THE OPPORTUNITY
NO
YES
IS IT THE MOST LOGICAL AND APPROPORATE ACTION TO ADDRESS THE ISSUE
NO
YES


DO UP THE GOALS AND SPECIFIC OBJECTIVES
IS IT STILL PRACTICAL AND LOGICAL
NO
YES
DO YOU HAVE MONEY TO DO THE PROJECT
NO
YES
LOOK FOR A DONOR
DO YOU FEEL THAT THE DONOR'S WORK MATCHES WELL WITH YOUR OBJECTIVES
NO
YES
OBTAIN THE DONOR'S COUNTRY STRATEGIC PLANS, PROGRAMME GUIDELINES AND SUCCESSFUL PROPOSALS IN THE RECENT PAST
DO YOU FEEL THAT YOU HAVE FOUND YOUR POTENTIAL DONOR
NO
YES
LOOK FOR A PROPOSAL FORMAT/ TEMPLATE
DO UP A COMPREHENSIVE PROJECT PLAN
DO UP THE BUDGET
DOES THE BUDGET MATCH THE DONOR'S GRANT PATTERNS


NO
YES
DO UP THE PROPOSAL
HAVE YOU PROVIDED GOOD JUSTIFICATION AND RATIONLAE FOR THE DONOR TO SUPPORT YOU
NO
YES
REFER/ FIND EVIDANCE ETC AND PROVIDE JUSTIFICATION
ARE THE OBJECTIVES S.M.A.R.T
NO
YES
INVEST TIME AND USE PROJECT MANAGEMENT TOOLS TO MAKE THEM S.M.A.R.T
DEVELOP INDICATORS
DEFINE HUMAN AND MATERIAL RESOURCE PLAN
CAN THE PROJECT BE SUCESSFULLY COMPLETED
NO
YES
DEVELOP THE RESOURCE ACQUISITION PLAN
CAN THE PROJECT BE SUCESSFULLY COMPLETED


NO
YES
CAN YOU DEMONSTRATE ADEQUATE KNOWHOW TO COMPLETE THE WORK
NO
YES
LOOK FOR OTHER PROGRAMATIC OPTIONS
DO UP A COMPREHENSIVE GANTT CHART AND A NETWORK DIAGRAM
CAN IT BE COMPLETED IN THE GIVEN TIME
YES
NO
DRAFT THE FUNDING TIME LINE
CAN THE MONEY BE RIGHTFULLY SPENT GIVEN THE GROUND REALITIES
NO
YES
DEVELOP THE M&E PLAN AND DEFINE THE REPORTS TO BE GENERATED
DOES IT MATCH THE DONOR REQUIREMENTS
NO
YES
WILL THE PROJECT SUSTAIN WHEN THE EXTERNAL INPUTS ARE REMOVED
NO
YES
LOOK FOR A GOVERNMENT PARTNER OR COMMUNITY ORGANIZATION TO TAKE OVER
DRAFT THE CONCEPT PAPER


CAN THEY RUN IT IN YOUR ABSENCE
NO
YES
INCORPORATE THEIR DEVELOPMENT IN TO YOUR PROJECT
DOES IT GIVE A BIRD'S EYE VIEW OF THE WHOLE LAND SCAPE
YES
NO
CONTACT THE PROGRAMME OFFICER
INCORPORATE THE FEEDBACK
SUBMIT THE PROPOSAL