Welcome!

Welcome to the application form for the AuthorAID travel grants.

We are happy to announce that we will be awarding five (5) travel grants to researchers from eligible countries following a competitive selection process. Each of the successful grant applicants will receive USD (US Dollar) 1500 to present their research work at an academic conference.

The application deadline is 3 January 2018 (10 PM GMT). We intend to notify the successful grant recipients beginning of February 2018. Following that, transferring money to the recipients may take 2 to 3 weeks. If you are depending entirely on this travel grant to present at a conference please consider whether this timeline allows sufficient time for you to make logistical arrangements, including visa processes.

About This Application

This application form consists of several pages. The first few pages have information on the grant and eligibility. The remaining pages have questions.

1. Read everything on this form carefully, and follow the instructions closely. Give yourself enough time to complete the form.

2. Respond to all questions in English.

3. Be ready to complete the form in a single session, as partial applications cannot be saved. If you cannot complete the form in one session for any reason, you can revisit the form and start a new application.

4. Please do not use the "Back" and "Forward" buttons of your browser while you work on this form. Use only the "Previous" and "Next" buttons at the bottom of every page.

All the best!

Conditions and eligibility criteria

To be eligible to apply for an AuthorAID travel grant you must live up to the following conditions:

1. The travel grants are only for first-time presenters at an academic conference, so you cannot previously have made a presentation at any international conference.

2. You should be a citizen of, living in, and working in an eligible country. You can find the list of eligible countries here: http://www.authoraid.info/en/resources/details/1235/. We do however make an exception for refugee academics. Please see the "points to note" section on the page with the list of eligible countries.

3. Your proposal should have already been accepted for an oral, poster, or some other kind of presentation at an academic conference. Please note that we will ask for proof in the form of an acceptance letter/email from the conference organizers before a grant is awarded. Failure to provide such proof will lead to withdrawal of the grant offer.

4. You should not have received any grant from AuthorAID in the past.

5. We will notify the successful grant recipients beginning of February 2018. Please make sure that you check your email regularly during this time. If you are selected as a grant recipient, you will need to accept the grant within 1 to 2 days of the notification. Otherwise, we may award the grant to another candidate.

6. If you receive any other grant while waiting for our decision, you must write to us (authoraid@inasp.info) with the details of that grant.

7. The grant is not transferable. If you are selected to receive the grant, you will not be allowed to nominate another person to receive it on your behalf for any reason.

8. We will review applications only from those who wish to attend genuine conferences. We are wary of fake or questionable conferences, and you should be too. For more information, see http://www.authoraid.info/en/news/details/817/

10. If you receive the grant, you should agree to do the following:
- Acknowledge the grant during your presentation at the conference
- Submit a report after the conference, describing what was gained and how the knowledge will be used
- Be willing to make a guest post about the conference on the AuthorAID blog
- Provide a report of expenses, with receipts attached, immediately after the conference
- Be willing to participate in any impact assessment or case study after the conference

* 1. I agree to all of the above conditions.

- ◯ Yes
- ◯ No

* 2. Have you previously made a presentation at any academic conference?

- ◯ Yes
- ◯ No

* 3. Has your abstract, paper, or proposal been ACCEPTED for a presentation at the conference for which you are seeking a travel grant?

- ◯ Yes
- ◯ No, it has been rejected
- ◯ I'm waiting for a decision
- ◯ I have not submitted anything for the conference

* 4. Have you ever received any type of grant from AuthorAID?

- ◯ No
- ◯ Yes

To be considered for this grant, you must be a citizen of, living and working in an eligible country. Only eligible countries are listed in the fields below. List of eligible countries: http://www.authoraid.info/en/resources/details/1235/

* 5. What is your country of citizenship?

If you cannot find your country in the drop-down list for the questions below, please choose "OTHER" and write the name of the country you are living in. In this case, you will need to confirm that you are a refugee academic. If you cannot find your country in the list below and you are not a refugee academic, you're not eligible to apply for this grant.

* 6. In which country do you live now?

* 7. In which country is your institution located/do you work?

8. If you selected a country from the drop-down list for the above two questions, you can skip this question.

If you selected "OTHER" for question 6 and/or 7, do you meet both of the following criteria: (1) You have experience as a paid Lecturer or Researcher in a university or higher education institution in your home country (NB. Experience in a third country may also be considered if there is valid reason you cannot return home in safety) and; (2) you have left your country or occupation as a result of oppression or discrimination or the fear of such oppression and discrimination.

- ◯ Yes
- ◯ No
- ◯ Not applicable

9. If you answered 'yes' to the question above, please provide further information (just a few sentences explaining your circumstances).

Personal Details

* 10. Your full name

* 11. Your sex

- Female
- Male
- Other
- Prefer not to say

* 12. Are you employed at a university or research institution?

- Yes
- No

If you answered 'no' please specify what type of organization you work in

* 13. What is the name of the institution in which you work? Please do not use short forms or abbreviations.

* 14. Please provide the full address of your institution.

* 15. What is your job title or designation?

16. Your telephone number (optional)

* 17. Your email address

18. We recommend you provide an alternative email address, if you have one.

* 19. Where did you first see the announcement about this grant?

- ◯ Email alert from AuthorAID news
- ◯ Email on AuthorAID discussion list
- ◯ RSS feed of AuthorAID news
- ◯ Directly on the AuthorAID website
- ◯ Facebook
- ◯ Twitter
- ◯ Other social media
- ◯ From a colleague, supervisor, or friend
- ◯ Other (please specify - if you learnt about this grant on some website, please mention the name of that website)

* 20. What is your main field of work or research? You can choose only one answer, so if you work in multiple areas, choose the area in which you mainly work. If your exact area of work is not given, please choose the closest option.

Conference Details

* 21. What is the name of the conference you wish to attend? Write the name exactly as it appears on the conference website or promotional materials.

* 22. What is the name of the institution or society organizing the conference? You should be able to find this information somewhere on the conference website or promotional materials.

* 23. What is the nature of the institution or society that has organised the conference?

- ◯ University
- ◯ Research institution
- ◯ Academic publisher
- ◯ Professional society
- ◯ Non-profit organisation
- ◯ Commercial organisation
- ◯ Unclear / I don't know

* 24. Please describe the conference briefly in 30 to 50 words.

* 25. Where is the conference going to be held? Please mention the city and country.

* 26. When is the conference going to be held? Please give exact dates.

27. Is there a website for the conference? If so, please give the link.

* 28. Have you registered for the conference?

- ◯ Yes
- ◯ No

29. What is the last date to register for the conference?

Enter the date (day, month, year)

DD / MM / YYYY

Your Presentation

* 30. What is the type of presentation you have been accepted to give at the conference?

- ◯ Oral
- ◯ Poster
- ◯ Other (please specify)

* 31. What is the title of your presentation?

* 32. Please paste the abstract or summary of your presentation in the box below. Do not paste your entire conference paper.

* 33. If you receive the grant, are there likely to be any difficulties in your attending the conference? (For example, visa issues, obtaining permission or leave from your institution)

Impact

We are especially interested in candidates with strong potential to build local capacity in research communication. Please remember this point while you answer the question below.

The box below will not show you the word count of your response, so we suggest you type your response in a word processing software (e.g. MS Word, LibreOffice, OpenOffice) to check the word count, and then copy-paste your response.

After you copy-paste your response, make sure that it is formatted properly inside the text box. The text box accepts only plain text formatting.

* 34. Imagine that you receive the grant and attend the conference. Please describe how you will use this opportunity to create impact in your institution or region. Write about 200 to 300 words. We will reject applications with very long responses (>350 words), so please make sure you stick to the word limit.

Budget

Please state, in USD (US Dollars), the amount you are seeking from AuthorAID and the amount you can provide yourself (or your institution can provide) for each of the following items. Please note that the AuthorAID amounts should not amount to more than USD 1500 in total. The data in this table will be used to help us see whether you have compiled a budget that will indeed meet your needs.

If you cannot provide any funds, that's all right. Just enter 0 in the appropriate fields.

Enter only numbers in each field; do not enter any letters or symbols. All amounts should be in USD.

35. Conference registration fees

Amount needed from AuthorAID

Amount you or your institution can contribute

36. Flights / international travel

Amount needed from AuthorAID

Amount you or your institution can contribute

37. Visa

Amount needed from AuthorAID

Amount you or your institution can contribute

38. Local transport

Amount needed from AuthorAID

Amount you or your institution can contribute

39. Accommodation

Amount needed from AuthorAID

Amount you or your institution can contribute

40. Food

Amount needed from AuthorAID

Amount you or your institution can contribute

41. Insurance, vaccinations, etc.

Amount needed from AuthorAID

Amount you or your institution can contribute

42. Do you expect to incur any other costs? If so, please describe those.

43. Enter the amounts for the other costs (if applicable)

Amount needed from AuthorAID

Amount you or your institution can contribute

* 44. Total

Total amount needed from AuthorAID

Total amount you or your institution can contribute

* 45. If the grant amount (USD 1500) is not enough to cover all of the conference expenses (registration, travel, accommodation, etc.), what will you do to cover the additional expenses?

- [ ] I am sure the grant money will be enough to cover all of the conference expenses
- [ ] I will use my own money for additional expenses
- [ ] I will receive money from my institution for additional expenses
- [ ] I will apply for another grant for additional expenses
- [ ] I am not sure what I will do
- [ ] Other (please specify)

* 46. The information I have provided in this application is correct to the best of my knowledge.

- ( ) Yes
- ( ) No

Thank you. We will notify the successful grant recipients beginning of February 2018. Please make sure that you check your email regularly during this time. If you are selected as a grant recipient, you will need to accept the grant within 1 to 2 days of the notification and submit a copy of the acceptance letter from the conference.

Please click the "Done" button below to submit your application. You will not receive an email confirmation about your application. If you see the next page (the AuthorAID website) after clicking "Done", you can assume your application was successfully submitted.